

# DIRECTIVES REQUIREMENTS LIST

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Approved By: David Scheve

Org Code: 420

Org Name: EOSPO

Document Number	Title	Location
GPR 1060.1	MANAGEMENT RESPONSIBILITIES	GDMS
GPR 1060.2	MANAGEMENT REVIEW & REPORTING FOR PROG & PROJECTS	GDMS
GPR 1280.1	THE GSFC QUALITY MANUAL	GDMS
GPR 1310.1	CUSTOMER COMMITMENTS & REVIEWS	GDMS
GPR 1410.1	DIRECTIVES MANAGEMENT	GDMS
GPR 1410.2	CONFIGURATION MANAGEMENT	GDMS
GPR 1420.1	FORMS MANAGEMENT	GDMS
GPR 1447.8	RECORDS MANAGEMENT	GDMS
GPR 1710.1	CORRECTIVE & PREVENTATIVE ACTION	GDMS
GPR 3410.2	EMPLOYEE COMPETENCE AND QUALITY MANAGEMENT SYSTEM TRAINING	GDMS
GPR 5100.1	PROCUREMENT	GDMS
GPR 5100.2	SUPPLIER PERFORMANCE EVALUATIONS	GDMS
GPR 5340.2	CONTROL OF NON CONFORMANCES	GDMS
GPR 5340.3	PREPARATION AND HANDLING OF ALERTS, SAFE ALERTS AND ADVISORIES	GDMS
GPR 7120.1	PROGRAM & PROJECT MANAGEMENT	GDMS
GPR 7120.4	RISK MANAGEMENT	GDMS
GPR 8700.4	INTEGRATED INDEPENDENT REVIEWS	GDMS
GPR 9980.1	INTERNAL AUDIT SYSTEM	GDMS
400 PG 1280.1.1	QUALITY MANAGEMENT SYSTEM IMPLEMENTATION FOR FPPD	GDMS
400 PG 1410.1.1	DIRECTIVES MGMT FOR FLIGHT PROG & PROJECTS	GDMS
400 PG 1410.2.1	CONFIGURATION CONTROL	GDMS
400 PG 1440.7.2	RETENTION OF PROGRAM AND PROJECT TECHNICAL RECORDS BY THE CODE 400 DIRECTORATE LIBRARY	GDMS
420 PG 1410.2.1	EOS PROGRAM CONFIGURATION MANAGEMENT PROCEDURE	GDMS
420 PG 8730.3.1	QUALITY MANAGEMENT SYSTEM IMPLEMENTATION FOR EOS PROGRAM (EOSP)	GDMS

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## INSTRUCTIONS

### Directives Requirements List

This form is used to list all GPDs, GPGs, PGs, and WIs applicable to a given program or project. By identifying these directives on this list, the program/project manager is effectively directing his organization to implement the relevant portions of these directives. Conversely, if a directive is not identified on this list, the program/project manager is effectively telling his organization that the directive does not pertain to his/her organization.

This form, when completed and signed, is a Controlled Document. Changes are processed by CCR, although projects are urged to simplify the process as far as possible. Unless the organization's configuration management procedure requires more complex processing, the processing of this list and changes may be limited to the following: submission of a list with form GSFC 4-35 (or equivalent) for approval, verification of accuracy by the Implementation Manager and/or Program/Project Manager, signoff, and distribution to the organization.

Approval shall be by the program or project manager, or his/her delegatee.

### INSTRUCTIONS:

This form is a Word table. It is filled out by going to each block, filling in the information, and tabbing to the next block. Below are detailed instructions for each block. Note: the first entry is already completed, and should not be changed. This entry refers the user to the list of all strategic plans and HQ directives that apply to all Code 400 organizations. This list is available, as indicated, on the CCMS.

1. Effective Date: Leave this blank until the form is signed. After signature, indicate the Effective Date. The Effective Date is the date the list is signed.
2. Approved By: The approving authority signs this block on the Master Copy. On electronic copies, indicate the name of the approving authority after it has been approved.
3. Org. Code: Enter your organization code.
4. Org. Name: Enter the name of your organization.
5. In the Document Number column, list any NASA directives not covered by the first line (400-LIST-0001), and then list all GPDs, GPGs, PGs, and WIs applicable to your program or project. List GPDs first, then GPGs, then PGs, then WIs, each group in numerical order.
6. In the Title column, enter the title of each directive next to its number.
7. In the Location column, enter where to find the document. This is normally a web address, web site, the GDMS, or similar on-line location.
8. In the Quality Records Y/N column, enter Y or N to indicate whether there are quality records applicable to your organization from this directive.